

PowerPoint Presentation Guidelines

Purpose: The objective of the BUS 225 PowerPoint Presentation assignment is for people to demonstrate, both text and oral form, their computer literacy of the topics covered during the course of the semester. To accomplish this, you are to create and prepare “storyboards” using the following:

- Title Page and “Story” Introduction
- Table of Content
- My Favorite Vacation Spot, My Hero, My Culture, or any subject you would like your PowerPoint (Your call)
- Summary and Conclusion
- A Total of 5-7 Slides

Using the Microsoft PowerPoint 2016 application software as your development tool, complete the assignment using guidelines and product deliverables as follows:

1. Your **“Storyboards”** will be a sequence of instructional visuals that organizes your thoughts using usual symbols (text and graphics) to express your ideas and communicate meaning.
2. The **“Title Page”** shall include:
 - a. Your name,
 - b. The course name, number, and section,
 - c. Your “story” introduction/title,
 - d. The date of the presentation
 - e. An appropriate graphic image.
3. The **“Table of Contents”** will display a bulleted list of the titles and topics of “Your Story.”
4. Your story about your topic
5. **“Summary and Conclusion”**, it is your story. Be creative
6. A total of 5-7 Slides
7. Due Day/Dates, Deliverables, all on **Monday, May 06, 2018, 100 points (NO Later, this is the last day). The folder will close at 11:59pm and will not reopen for any reason.**